

## **Winery Internships**

Internships and professional work experiences play an important role in the education of viticulture/enology undergraduate students at Washington State University. With the growth of the industry and the viticulture/enology program, a more efficient system has been needed for industry to advertise availability of internships/experiences and students to locate these opportunities.

As a solution, the Center for Advising and Career Development (CACD) offers a free service through a program called CareerLink. The registration process is simple for both students and employers; it only takes a few minutes to create an account. Once registered, employers can easily begin recruiting students and students can obtain access to available internships using electronic means.

### Employer registration

Step 1: Go to <http://www.cacd.wsu.edu/>

Step 2: Click on "Employers" on the left-hand side of the page.

Step 3: Click on the "Register here" link on the right-hand side of the page and follow the easy steps to register for an account.

Once registered, an employer can use their CareerLink account to post internship positions, receive student application materials electronically, and schedule on-campus interviews. The same process is used to post other types of positions (summer, seasonal, or permanent). After registering, employers will receive a confirmation email that includes an INITIAL PASSWORD for your account. Use this password to login and post internships or jobs. If desired, the password can be changed after logging into your CareerLink account.

### Student registration

Step 1: Go to <http://www.cacd.wsu.edu/>

Step 2: Click on "Current Students" on the left-hand side of the page.

Step 3: Follow the easy steps to register for an account with WSU CareerLink.

Step 4: Check the box in the "Profile" section to receive email notifications about upcoming events, announcements, and the CareerTrak weekly newsletter.

Once registered, WSU students will be able to search and apply for available internships. Job search "agents" can be set-up to notify students when new internships are posted that match their own interests.

Both employers and students can customize their information including receiving email notifications. More information about the system can be obtained by contacting CACD directly at [cacd@wsu.edu](mailto:cacd@wsu.edu), by telephoning 509-335-6000, or by visiting room 180 in Lighty Student Services Building (Pullman).